

Smartwatch Solutions provides Static Guard, Mobile Patrol, Alarm Response and Keyholding, Virtual Guard, CCTV and Access Systems & Services to a wide range of Organisations.

1.0 PURPOSE

To establish written health and safety policies, rules and regulations in addition to complying with the legal requirements that is relevant to the Company.

2.0 SCOPE

This procedure covers all Employees, including contractors, their roles and responsibilities in health and safety whilst performing their duties for the Company.

3.0 ROLES & RESPONSIBILITIES

Responsibility for implementing this procedure lies with the Managing Director who will delegate such functions as necessary to ensure the effective day-to-day operation of our safety arrangements in respect of elements listed below;

- a) Our in-house health and safety rules regulations will be effectively communicated and made readily available to all personnel including contractors and visitors to the Company;
- b) A system will be introduced and established to enforce compliance of the health and safety rules and regulations;
- c) Our health and safety and regulations will be reviewed periodically and revised when necessary;

4.0 PROCEDURE

In addition to the legal requirements under **THE HEALTH AND SAFETY AT WORK ETC. ACT 1974** and its subsidiary legislation, the Company will establish a set of health and safety rules and regulations that are suitable and practical.

In the process of formulating the in-house health and safety rules and regulations, reference shall be made to the relevant legislation and supporting information on health and safety.

In order for health and safety arrangements to be effective, it is vital that they are understood and implemented at all levels from management to Employees.

The following are the primary in-house policies, rules, regulations and codes of conduct applicable to our activities which must be complied with.

- a) Code of Conduct – General Health and Safety Rules
- b) Disciplinary Procedures

NOTE: TO ENSURE CONSISTENCY OF APPROACH AND APPLICATION THIS PROCEDURE AND THE ELEMENTS LISTED ABOVE WILL BE READ IN CONJUNCTION WITH THE POLICIES AND PROCEDURES ADOPTED AND IMPLEMENTED IN OUR EMPLOYMENT LAW SYSTEM.

5.0 DEFINITIONS

For the purposes of this procedure, brief definitions are given below;

Management System

Management System means the necessary arrangements and procedures to identify and control hazards and reduce harm.

Reasonable Care

Reasonable care is a level of care that can be expected from a person, based on their knowledge and experience of dealing with the person whom the care is owed.

Signed:

Position: Managing Director



Name: Neil Jones

Date 30/07/2025